

TIDBURY GREEN PARISH COUNCIL

**Clerk: Mrs Karen Hearn
63 Greswolde Road
Solihull
West Midlands
B91 1DX**

**E-mail: tidburygreenpc@googlemail.com
Tel: 07832 925080**

To: – Councillors P.Seddon (Chairman), E.Child, C.Farr, A.Last, G.Thomas.
of Tidbury Green Parish Council

You are hereby summoned to attend the Annual meeting of Tidbury Green Parish Council to be held in Tidbury Green Village Hall on Wednesday 16th May 2012 at 7.00pm for the purposes of transacting the following business.

K E Hearn
Clerk to the Council

Dated this 11th May 2012

AGENDA

- 1. Election of Chairman**
- 2. Record of members present**
- 3. Apologies and reasons for Absence**
- 4. Declarations of Interest on Items on the Agenda**
- 5. Open Forum**
 - Parishioners of Tidbury Green are invited to address the Parish Council on any relevant matter for a maximum of three minutes.
- 6. To approve the Minutes of the meetings held on 18th April 2012 and 9th May 2012 (attached are unconfirmed)**
- 7. Report on matters arising from minutes.**
- 8. To receive the Chairman's Declaration of Acceptance of Office**
- 9. To review Councillors' Declaration of Interests and Register of Financial Interests**
- 10. To agree dates of and venue for Council Meetings for the year**
- 11. To appoint representatives to sit on**
 - a) Village Hall Management Committee**
 - b) Solihull Area Committee**

12. To agree cheque signatories and sign appropriate bank mandate

13. To receive a report on the capital assets and liabilities vested in the council

14. To agree to review Council's Standing Orders, Financial Regulations and Risk Assessments

15. To approve following accounts for payment

- Annual subscription to WALC
- Insurance premium
- Internal Auditor's fee
- External Auditor's fee

16. To consider Members Allowances

17. To consider the following planning matters

- **New Planning Applications**
2012/572 – 26 Houndsfield Lane
2012/560 – 240 Norton Lane
- **Planning Decisions by Solihull Borough Council**
2012/339 – 164 Tilehouse Lane – full plans approval
2012/343 – 114 Norton Lane – full plans approval
- **Ongoing matters**
2011/1630 – 61 Wood Lane, Earlswood
2012/103 – land to rear of 128 Norton Lane
2012/206 – land adjacent to Grove House Tanners Green Lane, Earlswood

18. Proposed Development at Lowbrook Farm by Gallagher Estates

- To receive an update following the public consultation
- To consider alternative dates for the meeting with Pegasus Planning Group

19. Financial Matters

- Invoices Received – to consider for payment those items listed in May 2012
Agenda Appendix 1
- Payments Received – none
- Income and Expenditure Budget Year to 31 March 2012
To receive a report on the financial balances and any budget adjustments
- To review the use of the deposit account

20. External Audit

- To consider for approval adoption of the Annual Report

21. Document Retention Policy

- To consider and adopt if thought fit the draft policy

22. Calendar Actions

- To consider any suggestions/ideas brought forward at the Annual Parish Meeting.

23. Correspondence

- As listed in May 2012 Agenda Appendix 2

24. Code of Conduct

- To receive a report from the clerk on the future Code of Conduct presentation by Dr Mirza Ahmad, St Phillips Chambers

25. Queen's Jubilee Village Party

- To receive an update from Cllr Seddon
- To consider and if thought fit approve additional expenditure
- To consider further publication through newsletter

26. Newsletter feedback

- To consider the feedback on the Everyone Counts proposals
- To report on any other matters raised by residents

27. Allotment Association

- To consider the request for support for a new bench seat for the orchard

28. Planting

- To receive an update on the supply of plants for the noticeboard planters

29. Verge Cutting

- To receive an update from Cllr Last on the proposed verge cutting schedule received SMBC

30. Environmental Issues

- To receive an update on arrangements for a litterpick in the autumn with requested support from SMBC Environmental Champions

31. Christmas Tree

- To receive an update following the site meeting with SMBC Street Lighting

32. Report on Local Issues

- To consider the Chairman's report on local issues

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the meeting.

THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

TIDBURY GREEN PARISH COUNCIL

May 2012 Agenda Appendix 1

Invoices Received

1. Clerk's costs £70.30
2. P Seddon, Annual Parish Meeting costs £28.70
3. G Thomas, stationery and printing £10.56
4. Reimbursement of Jubilee Party Costs £160.25

Invoice & Cheque No.

Invoice No: 2012/5
Cheque No:

Invoice No: -
Cheque No:

Invoice No: -
Cheque No:

Invoice No: -
Cheque No:

Payments received

Cheque & Bank Credit No.

May 2012 Appendix 1 invoices and payments approved as correct:-

Signed..... Date.....

**P Seddon
Chairman
Tidbury Green Parish Council**